

October Meeting Minutes

Attendees: Ellen Fronhofer, Clifford Oliver Mealy (Acting President for meeting), Sandy McReynolds (Historian), Sarah Murphy (Director), Aaron Northrup, Teri Pendergrass, Mary Ann Spiezio, Paul Thurston, KC Scott

1. Call to Order 7:10 pm
2. Board action items
 - a. Approval of proposed September Minutes

Paul makes a motion to approve the minutes. Teri seconds. Motion carries.

3. Board committee reports

a. Facilities committee (Teri, Paul)

Status of front sign - Teri will be in touch with Adam of Adk Signs

Status of window cleaning - Monument Glass to be here at 9am on 11/9

Contract for snow removal (time - before library opens)

Painting quote to include

Community Room paint - 18% Gray (med.-light) eggshell finish

Bathrooms paint - white with low luster/enamel finish

The painters will be asked to repair the drywall, remove and clean the vents and clean the lights in the Community Room.

Sarah's Office

Mural for Teen Room is being discussed. Not included in quote and no decisions have been made.

b. Finance @ Fund Raising Committee (Ellen F. & Paul)

Discuss first draft of 2023 budget.

Will meet to discuss construction.

Annual Appeal letter moved to Feb/Mar

Holiday Tree Festival discussed (sharing more with Friends)

Tractor Parade discussion - our location status with Chamber?

c. Policy & Audit Committee (Paul, Patrice)

Room Bookings need to enhance 'hold harmless' agreement

d. Board Recruitment Committee (Patrice, Cliff)

Ellen LeCompte has left the board but not the friends nor volunteering. Aaron Northrup will fulfill her term
Cliff makes motion. Paul seconding. Motion carries.

e. Personnel Committee (Paul)

MaryAnn Spiezio joins Personnel Committee

f. Strategic Plan Update -

Will have a rough draft for the full Board to review in November.
Final Draft to vote on scheduled for the Annual Meeting in January

4. Gill Room Report by Sandy McReynolds (Historian)

19 October 2022

Facebook: 593 Likes (-3), 638 Follows

Requests:

- Genealogy on Green/Greene
- Photo of traffic dummy lower Main St.
- Copy of OK Rice obit

Other:

- Participated in AARCH Tour of Greenwich

Hours: September 14 – October 19, 2022

Name	Gill Room Hours	Outside Hours
Claudia	2.75	
Wallace	10.5	11
Roger	.5	5
Nancy		
TOTAL HOURS:		
PATRON USE:	2.75	

5. Friends of the Greenwich Library Update N/A

6. Treasurer's Report (Ellen Ketchum)

a. Will be resubmitted after amendments are made.

7. Library Directors Report (Sarah Murphy, Director)

Greenwich Free Library - Director's Report to the Board– October 19, 2022

September Statistics: Check outs – 2,711 ; Borrowers – 400; Holds Satisfied – 569; New Cards Issued – 16; Computer sessions – 169; WiFi uses –476; Cossayuna WiFi – 95; Overdrive checkouts – 324 ; Kanopy – 70 Plays; Visitors to the library (door count) – 3015 ; Community service sessions – 26 ; Community service attendees – 178; Library programs/events (general) – 12; Library program/events attendees – 167; Early Childhood programs/services – 9; Early Childhood attendees – 126; Volunteer hours - 117; Farm 2 Library participants – 241; pounds of food waste diverted for compost – 426.6

KEY PRIORITIES:

Literacy Education Goal: *Enhance and expand programs that provide community members with more broadly defined literacy-based learning opportunities*

- Once again, we received a grant from the Home for Aged Women for Large Type books. This has allowed us to build a robust collection over the years, and I am glad to keep it going. Demand is high for these books.
- Emilly Sargent's Kindergarten Readiness program began earlier in October
- We will be giving out free books at our Halloween party 10/31 from 3-5

Lifelong Learning Goal: *Create innovative learning opportunities for community members of all ages*
Programming updates:

- Adult and general audience programs coming up: SoulCollage workshop on 10/22; Halloween cider, donuts, and free books 10/31; Collection Connection get together (materials selection and wish list) for Children's materials on 10/27 and adult and YA on 11/10; Wildlife Ambassadors event on November 5th
- Professional Learning: Emilly Sargent will be attending one day of the NYLA conference in Saratoga on Nov 10th
- Professional Learning: I am visiting 4 libraries in the SALS service area on Tuesday 10/18, and I'd like to visit several more over the next few months

Preservation and Access to Local Historical Documents Goal: *Enhance access to an expanded collection of paper, photo, and digital sources and documents related to the history of the greater Greenwich community.*

- See Gill Room report
- Wallace Paprocki wrote an article on some Gill Room holdings for our Journal Press column

Community Engagement Goal: *Improve service of, integration into and recognition by the community*

- Great Give Back is back! Collecting donations for the Open Door Mission and Comfort Food through 10/29
- We have agreed to display an informational self-standing banner from the NYS Council or Children and Families through 12/11
- I'll be attending the Greater Greenwich Chamber of Commerce mixer on Oct 20
- Little Free Libraries: I met with Aidan Armitage, who needs an Eagle Scout project and heard from the Thurstons about the LFLs. If his project is accepted, we'll move forward on at least two additional libraries as soon as possible

Facility Enhancement Goal: *Provide a comfortable and welcoming physical environment that supports our programs and services.*

- We are looking into closing off the small “closet” spaces in the lower level lobby area so that we can better store the cleaning and bathroom supplies
- The Friends are very happy to be able to use the Small Meeting Room, so I'd like to initiate work on clearing out the rest of what we have stored in there and I need input about the artwork

Other

- I have joined a SALS Task Force committee on eBook pricing sustainability

Mention of Next special programming - Wildlife

8. Period for Public Expression

9. Old Business

10. New Business

a. No known objections to the new fax policy.

b. Board votes on proposed schedule for Holiday closures for Thanksgiving 2022 and all holidays in 2023.
Paul makes motions. Mary Ann seconds. Motion carries.

c. Electrical outlet covers for behind the desk are needed. Teri will go to Hill Electric.

11. Next Board Meeting scheduled for 7 pm November 16, 2022 in the Community Room

12. Adjournment

Electronically signed: Clifford Oliver Mealy

