

May 2018 Board Meeting Minutes

GREENWICH FREE LIBRARY BOARD OF TRUSTEES

MEETING May 16, 2018

The meeting opened at 7 PM. Present: Annie Miller, Jim Nolan, Paul Thurston, Walter Gromm, Pat Lamb, Teri Pendergrass, and Cliff Oliver

Minutes from April were approved

Board Committees reports:

Board Recruitment & Reports: Audrey, Cliff, Jim – no action

Building: Walter, Teri, Paul

Clerk of the Works/ Project Manager: taking suggestions about who to approach, ask Paul for contract, pay or volunteer?, rate of pay

2017-18 grant Downstairs: Establish order of tasks to get ready for project start

2018 -19 grant Main Floor: Host an ideation event to get community input. June 29th 5:30-8pm. We will provide pizza and beverages.

Events: Audrey, Chris

Dance: Set to go.

Whipple City: Parade, Gill Room – history displays, Book Sale – friends are ready, Summer Reading kickoff

Finance: Paul – no action

Fundraising: Cliff, Jim, Naomi – no action,

ask Naomi re: paint and sip, Lions – request donation for preK program – we will help with ice cream booth at Fair

Gill Room: Claudia, Jim, Sandy

Marketing and PR: Cliff, Pat :

Pat worked on and distributed press releases for dance and Greta American Read

Policy: Audrey, Cliff, Jim – no action

Gill Room:

Big increase in use this month. Erie Canal Traveling Exhibit will be in the lobby from Memorial Day through Whipple City. Sandy attending Canal History workshops to prep for June 10th presentation, For Whipple City – Historical Groups set up in Community Room, acceptance of donor materials, Historic Fires tour

Finances: April financial report accepted. \$2,500 Bullet Aid grant from Betty Little, \$2,000 furnace rebates approved

Fundraising: Plant Sale raised \$2,400

Greenwich Free Library – Director’s Report to the Board – May 16, 2018 Annie Miller

SALS: Figures for April: New cards issued – 15/ Borrowers – 496/ Patrons – 3,318/ Holdings - 28,319/ Check outs – 3,417/Holds filled -774/ Items added –249 WiFi clients 444/ Computer usage 427 sessions / Door Count 44358/ Staff hours 344.5 (Annie 155.5) /Volunteer hours 157

Financial:

Furnace rebates confirmed: $400 \times 5 = \$2,000$

Bullet Aid from Betty Little – \$2,500

2018 tax levy vote?

Plant Sale?

KEY PRIORITIES:

Literacy Education Goal: Enhance and expand programs that provide community members with more broadly defined literacy-based learning opportunities

Awarded The Great American Read Grant; Meetings scheduled with Chronicle (5/3), WMHT (5/18), Joe Donahue (5/25)

Betsy Brander is leaving at the end of the summer. There is a possible pre K replacement.

Preservation and Access to Local Historical Documents Goal: Enhance access to an expanded collection of paper, photo, and digital sources and documents related to the history of the greater Greenwich community

Erie Canal Exhibit starts 5/25

Lifelong Learning Goal: Create innovative learning opportunities for community members of all ages

Started loaning museum passes – 10 total checkouts to date

Music is Living History dance scheduled for May 18.

In April : French Group, Knitters, Yoga, Seniors Lunch, Breastfeeding Support, Survivors of loved ones who have committed suicide, Library Club with Katrina Williams, Earth Day community volunteer recruitment, Seniors’ Journaling

Community Engagement Goal: Improve service of, integration into and recognition by the community

724 Facebook follows/44 Twitter Followers/414 newsletter views

Reminder: May 22nd Youth Bureau Meeting

Facility Enhancement Goal: Provide a comfortable and welcoming physical environment that supports our programs and services.

Meeting Room Uses: 707

AV fully functional!

Met with Betha Gutsche from Small Libraries Smart spaces grant

Possibilities for clerk of the works: Mitch Throop, George Perkins?, Dan Fischer?

Tree between TD bank and us threatening power lines. TD is taking care of it.

Other:

Paying \$255 to send Emily to Library Skills Academy

SALS Annual Meeting May 21st

New Business:

Director approached TD bank about tree overhanging rental house wires. They will deal with it.

Director showed samples of new logo choices to board. She will send files to the board to make choices by Friday.

Chris was approached by a music group re: doing events in the library. Funding will be needed.

Director will re-send emails to Policy Committee